

Request for Repair of Enclosed Merchandise

Contributed by
Monday, 25 July 2005

Dear

Contained herein is the [identify product], purchased on
[date] , which is still under warranty. I have

enclosed a copy of my bill of sale for this purchase.

The problem that I am experiencing is as follows:

[specify]

I would be most appreciative if you would either make the
necessary repairs or send me a replacement.

Thank you for your prompt attention.